

SOMOGC RPPR/Progress Report Cover Sheet

Sponsor Due Date:

PI: Sponsor ID: Award #:

Sponsor: Upcoming Budget Period: to

Upcoming Period Supplements:
 Budget \$ Amount:

Unobligated Balance: Total Award Budget [competitive cycle to date]
 [see [RPPR Unobligated Balance Calculator](#)] Current Year Award Budget
Total Actuals/Expenses
Commitments
Carryover [for awards with restricted carryover]
Total Unobligated Balance
Balance is >25% of current year award amount?

Subaward Sites:
 [please include sub personnel in
 RPPR Participants/Section D]

Senior/Key Personnel [Please explain any changes in Senior/Key Personnel in the Notes section below]

Name	Named as S/K in NOA?	Changes in Other Support?	Committed effort [original application or most recent approval]	Effort - current budget period	Effort - next budget period

Regulatory

Animal Subjects: Protocol #: Approval Date:

Human Subjects: Protocol #: Approval Date:

Inclusion Enrollment Data Ready for Submission in ASSIST?

Required Supporting Documents

Budget for upcoming year Current BBA Annual IRB/IACUC approval certificates
 [protocols are not sufficient]

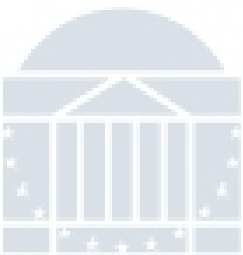
Notes

Unobligated Balance for Awards with Automatic Carryover

- (a) **Total Award Budget:** Authorized award amount to date in the current competitive cycle
- (b) **Current Year Award Budget:** Authorized award amount for the current budget period
- (c) **Total Actuals:** Total actual expenses to date
- (d) **Commitments:** Total planned expenses through the current budget period end date
 1. Include forecasted expenses, burdened salary, open POs, GRA expenses, etc.
 2. Be sure to consider/adjust overstated commitments for personnel, subaward F&A, etc.
- (e) **Total Unobligated Balance:** $a - c - d = e$
- (f) **25% Balance Calculation:** $e \div b = f$
 1. If f is $>25\%$, it should be reported in the RPPR
 2. If f is $<25\%$, it does not need to be reported, but NIH may require follow up information about pending Commitments

Unobligated Balance for Awards with Restricted Carryover

- (a) **Total Award Budget:** Authorized award amount to date in the current competitive cycle
- (b) **Current Year Award Budget:** Authorized award amount for the current budget period
- (c) **Total Actuals:** Total actual expenses to date
- (d) **Commitments:** Total planned expenses through the current budget period end date
 1. Include forecasted expenses, burdened salary, open POs, GRA expenses, etc.
 2. Be sure to consider/adjust overstated commitments for personnel, subaward F&A, etc.
- (e) **Carryover:** Authorized carryover approved by the sponsor from the prior year's unobligated balance
- (f) **Total Unobligated Balance:** $a - c - d = f$
- (g) **25% Balance Calculation:** $f \div (b + e) = g$
 1. If g is $>25\%$, it should be reported in the RPPR
 2. If g is $<25\%$, it does not need to be reported, but NIH may require follow up information about pending Commitments



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PI Certifications

I certify that the above information and the information presented in the Research Performance Progress Report module in eRA Commons is true and accurate to the best of my knowledge and represents all updates and progress on this project since the last reporting period.

If applicable, I certify compliance with the Data Management and Sharing Plan as submitted in the grant application (and/or any subsequent changes requested and approved by NIH) and codified as a Term and Condition of the Notice of Award.

If applicable, I certify that any/all foreign subrecipients have provided access to copies of all lab notebooks, all data, and all documentation and that I have reviewed the subrecipient's data to ensure that it supports the research outcomes as described in the Research Performance Progress Report submission.

PI Signature

Date