

University of Virginia Interim Funding for Research Program School of Medicine implementation

The interim support program is coordinated and funded by the Vice President for Research and Graduate Studies (VPR), with co-support from the School of Medicine (SOM) and Principal Investigator's Department. Because of restricted availability of funds, proposals with the greatest likelihood of being refunded will receive interim support. This document clarifies SOM-specific requirements for cost-sharing, allowable costs, format of the application for interim support, and other issues. A description of the program and an application form are available at: http://www.virginia.edu/vpr/docs/Interim_Lab_Revised_Dec_2008.pdf.

Cost-sharing Faculty may request up to \$100,000 in support, with a VPR:SOM:Department (2:1:1) contribution. The VPR will match (1:1) up to a \$50,000 combined contribution from the School and Department; the SOM will match (1:1) up to a \$25,000 contribution from the Department. The departmental contribution may include faculty salary/fringe, provided that:

- it does not replace the Dean's Office contribution to those faculty; and
- the salary/fringe provided for individual faculty members does not exceed the total included in the renewal proposal.

The Department may choose to provide additional support as evidence of departmental confidence that the project will be renewed. Such further support should be described in the Chair's letter (see below).

Allowable costs. Non-faculty personnel, operating expenses, and project-specific travel are allowed under this program. Interim support funds cannot cover faculty salary/fringe (other than the departmental match), equipment, or travel to scientific meetings. (*Exception: research faculty who are supported 100% from external awards and who were included on the unsuccessful funding proposal.*) Cost categories not included in the budget for the original renewal similarly are not allowed.

Contents of interim support proposal. Submit the following to the Office for Research:

- From the unfunded renewal proposal: specific aims; background and significance; summary statement (including priority score/percentile); and first-year budget for that renewal proposal
- Budget requested under the interim support program
- Brief description of the work to be performed during the interim support period
- Current listing of all other support, including start-up funds
- Letter from the Chair, documenting the amount of funding to be provided by the Department and confirming that any faculty salary/fringe is beyond the Dean's Office contribution.

Availability of funds: The VPR allows the use of interim support funds beyond 1 year, until the grant is re-funded, contingent upon approval of annual progress reports documenting the need for these funds. Unspent monies are to be returned proportionately to their sources.

Submission. **Submit your proposal as a single PDF document to the SOM Office for Research (dld5dt@virginia.edu) as a PDF document. We prefer not to receive paper copies.**

Timing. VPR submission deadlines roughly follow the dates of NIH Council meetings. However, out-of-cycle requests for interim support for other sponsors and for NIH projects that fall outside the usual approval/funding cycles will be considered.

Additional information and clarifications. It is suggested that PIs or administrators discuss the interim support proposal with Dr. David Driscoll prior to submitting the final version. Please direct any questions concerning this program to his attention.