

**School of Medicine  
Support for NIH P and U Applications**

**Date:**

May 6, 2022

**Contact Office:**

Assistant Dean for Research

**Oversight Executive:**

Senior Associate Dean for Research

**Applies to:**

Faculty Principal Investigators (PI) with primary appointments in the School of Medicine who are preparing NIH P or U awards for submission.

**Reason for Guidelines:**

The School of Medicine and University VPR office are committed to providing resources to investigators required to increase the submissions and ultimate acquisition of research program project, center, and cooperative agreement awards (NIH P or U awards). The School of Medicine wishes to build and diversify the research funding portfolio, and to recognize the substantial effort required to prepare such collaborative proposals.

**Guideline Statement:**

Effective April 1, 2022, for each new P or U proposal, the dean's office will provide support for up to 12 months of preparation time (prior to submission) equivalent to 5% of the main PI salary and fringe benefits (up to the current NIH cap) plus \$10,000 in administrative funds. These funds will be provided to the department of the main PI retrospectively, in the following financial quarter. If there are multiple PIs, the lead department can directly manage any further distribution of funds. The 5% of PI salary is based on the salary of the PI and NIH cap effective at the time of grant submission. Should a submitted P or U grant not be funded but received a score indicative of it being potentially fundable in the future, based on consultation with the Senior Associate Dean for Research, support for resubmission will be provided under a similar mechanism as defined above. Resubmission support will be 2.5% of the main PI salary and fringe benefits, up to the NIH cap, plus \$5,000 in administrative funds. Please note that support under this program is subject to submission of the grant to the Office of Grants and Contracts in the timeframe defined by SOM 2.800: School of Medicine Deadline Policy. Late submissions will only be allowed if a formal exception has been requested and granted in advance.

The University VPR office is committed to support the development of large-scale and complex proposals through personnel infrastructure (i.e., a project manager) to assist the PI's in getting all the information and materials together for the submission, provide technical advice, organize a red team review to provide feedback if needed, and ensure successful submission to the agency.

This policy applies to the following funding awards:

### Program Project/Center Grants

P01—multidisciplinary, long-term programs headed by a PI or PIs who bring in other investigators to conduct research projects and share resources.

P30—a center core grant that supports shared resources and facilities for a multidisciplinary research team or group of investigators focusing on a common research topic.

P50—specialized center award that supports a multidisciplinary group of investigators who share a common research topic.

### Cooperative Agreements

U19—award for multidisciplinary projects that require substantial involvement from NIH staff. U54—support for research and development from basic to clinical, including ancillary supportive activities that create a multidisciplinary focus on a disease or a biomedical problem. Centers may also serve as regional or national resources for special research purposes.

UM2—support for large-scale centers with complicated structures that cannot be appropriately categorized into an available multicomponent activity code, e.g., clinical networks, research programs, or consortiums.

### **Procedures:**

The PI will notify the Senior Associate Dean for Research via email ([interimsrassocdeanforresearchlrduska@hscmail.mcc.virginia.edu](mailto:interimsrassocdeanforresearchlrduska@hscmail.mcc.virginia.edu)) of the intent to submit an NIH P or U proposal, indicating:

- 1) the specific grant mechanism
- 2) date of submission
- 3) intended institute
- 4) concept of the project.

The School of Medicine Office of Grants & Contracts will track submission and resubmission of P&U Awards.

The School of Medicine Office of Grants & Contracts will notify the SOM Dean's Office Finance team of grant submissions and resubmissions on a quarterly basis.

The School of Medicine Finance team will deliver the defined support quarterly, beginning late July 2022.